

## **MPERAtiv Program Status Report**

**Status Date:** 03/01/2012

**Status:**

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**MPERA Program Manager:** June Dosier  
**Provaliant Program Manager:** Bob Solheim

### **Description**

The MPERAtiv program is comprised of multiple projects, including business process modification, data cleansing, imaging, and a new Line of Business (LOB) information system. Provaliant Retirement, LLC, will provide ongoing project oversight and quality assurance throughout all phases of all MPERA projects included in the MPERAtiv program.

### **Current Status**

- The MPERAtiv Project is moving ahead as scheduled. The Imaging project status was moved to yellow while MPERA and Informatix worked to define the scope and finalize the project schedule. The imaging status does not impact the overall MPERAtiv schedule, cost or scope and, thus, the MPERAtiv status remains green.

### **Activities completed since last status report**

- Line of Business – We received responses from Sagitec and Levi, Ray and Shoup, Inc (LRS) to our Line of Business RFP. The evaluation committee is comprised of Barbara Quinn, Melanie Symons, Patty Davis, June Dosier, Denise Nielsen, Shelly Pardis, Marjorie Rowley, John Barbagello and Donna Coman. The proposals were evaluated for minimum qualifications on February 13 and both proposals passed and moved to the next step.
- Data Cleansing –Data Analysis Results Report (DARR) reviews were held and the Knowledge Transfer Plan was approved. Dan Fite from Ventera was on site in mid February. He facilitated the DARR review sessions and reviewed the schedule for the next 6 weeks with the project team.
- Imaging – Informatix installed the Laserfiche software and conducted work sessions with the project team. Project initiation documents were reviewed. The Project Charter and Project Plan were not accepted and were returned to Informatix for changes.

### **Activities to be completed in next month**

- Line of Business – Tentative schedule
  - **Selection Group Consensus Meeting - Finalists**..... 03/05/12\*
  - **Notification of Offeror Interviews/Product Demonstrations** (Optional). 03/06/12\*
  - **Offeror Interviews/Product Demonstrations** (Optional)..... 03/19/12 – 03/21/12\*
  - **Selection Group Consensus Meeting - Winner**..... 03/27/12\*
  - **Intended Date for Contract Award** (Optional)..... 03/27/12\*
  - **Estimated Project Start Date**..... 04/09/12\*
- Data Cleansing – Data Analysis Results Report (DARR) reviews will continue. This task is scheduled to be completed by April 2, 2012.
- Imaging – The changes to the Project Charter and Project Plan will be completed and MPERA will review and accept these documents. Training sessions will be held.

### **Awareness Items**

Imaging – The status of this project was moved to yellow while MPERA and Informatix worked to define the scope and finalize the Project Charter and the Project Plan. This does not impact cost nor the MPERAtiv schedule

**Scope/Schedule/Cost Updates**

- Cost: No cost impacts.
- Scope: All requirements within scope.
- Schedule: No changes.

**Issues/Risks**

(26) Imaging: Automated routing required by MPERA for day forward processing has not been defined. Mitigation: Finalize and approve the project scope.

(27) Imaging: Proposed imaging project schedule is aggressive and is not attainable. Mitigation: Create a project schedule that is attainable and meets contract requirements.